



OFFICE OF THE COUNTY EXECUTIVE
ROCKVILLE, MARYLAND 20850

Isiah Leggett
County Executive

MEMORANDUM

April 22, 2008

TO: Michael J. Knapp, Council President

FROM: Isiah Leggett, County Executive

SUBJECT: FY09 Budget Adjustments

Set forth on the attached pages are adjustments to the FY09 Recommended Operating Budget which I recommend the Council consider in its budget worksessions. This memorandum covers items not yet communicated to you by earlier actions. Each year, events subsequent to the transmittal of the budget in March, including actions by the General Assembly, require that certain changes should be proposed. I have reviewed a number of issues since March 17, and the attached list reflects my judgment to support the selected proposals.

My expenditure recommendations to date, if approved by the Council, would continue to maintain fiscal balance in both the operating budget and the CIP. Included in my proposed adjustments is recognition of the anticipated \$1.2 million reduction in State Aid for Montgomery College, which I am recommending covering with an increased local contribution, and assumed use of the FY08 supplemental set-aside to fund Council's approval of the \$951,000 supplemental appropriation for M-NCPPC. I am recommending that a portion of the set-aside be released to fund these actions and other FY09 adjustments to maintain fiscal balance. The balance, however, should remain in the set-aside as we continue to work on third quarterly analysis of expenditures for County departments. We expect to have this work completed and transmitted to Council by mid-May.

IL:aae

Attachment: Recommended Budget Adjustments

Michael J. Knapp

April 7, 2008

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cc: Timothy L. Firestine, Chief Administrative Officer
Joseph F. Beach, Director, Office of Management and Budget
Arthur M. Wallenstein, Director, Department of Correction and Rehabilitation
Gordon Aoyagi, Director, Department of Homeland Security
Steven Emanuel, Director, Department of Technology Services,
Thomas W. Carr, Jr., Chief, Montgomery County Fire and Rescue Service
Uma Ahluwalia, Director, Department of Health and Human Services
J. Thomas Manger, Chief of Police
Arthur Holmes, Jr., Director, Department of Public Works and Transportation
Kathleen Boucher, Assistant Chief Administrative Officer

AMENDMENTS TO THE CE RECOMMENDED BUDGET

FY09 OPERATING BUDGET

Tax Supported

FY09 RESOURCE AMENDMENTS

Montgomery College

MCC	STATE AID	-1,184,010
MCC	LOCAL CONTRIBUTION	1,184,010
Subtotal MC Resources		0

Total Tax Supported Resources	0
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FY09 EXPENDITURE AMENDMENTS

Montgomery County Government

COR	WAGE EQUITY SETTLEMENT AGREEMENT	6,840
DTS	CURRENT REVENUE FUNDING FOR BUS REPLACEMENT	718,000
DTS	WAGE EQUITY SETTLEMENT AGREEMENT	119,310
DHS	CONTINUITY OF OPEARTIONS PLAN (COOP) AUTOMATION PROGRAM - INTERAGENCY TECHNOLOGY FUND (ITF)	204,000
FRS	RECRUIT CLASS	-1,922,000
FRS	FIRE ACT GRANT MATCH	318,200
HHS	WASHINGTON YOUTH FOUNDATION FOR A "POSITIVE YOUTH DEVELOPMENT" PROJECT	25,000
HHS	FULL YEAR FUNDING TO PROVIDE ALL DAY SERVICES AT THE MEN'S HOMELESS SHELTER	200,000
HHS	SCHOOL HEALTH SERVICES AT CLARKSBURG ELEMENTARY SCHOOL (SCHOOL IS NOT OPENING UNTIL FY10)	-105,070
HHS	WAGE EQUITY SETTLEMENT AGREEMENT	315,430
NDA	CENTRO FAMILIA (REMODELING OF THE BILINGUAL CHILD CARE CENTER IN WHEATON)	75,000
POL	WAGE EQUITY SETTLEMENT AGREEMENT	31,660
RSC	RECONCILE PERSONNEL COSTS AND BPREP TECHNICAL ADJUSTMENT	30,810
IST	COMPUTER AIDED DISPATCH SYSTEM (CAD) REPLACEMENT PLAN - INTERAGENCY TECHNOLOGY FUND (ITF)	72,000
TRN	WAGE EQUITY SETTLEMENT AGREEMENT	25,090
Subtotal MCG Expenditures		114,270

Maryland-National Capital Park and Planning Commission

PPC	GIS STRATEGIC PLAN PHASE II - INTERAGENCY TECHNOLOGY FUND (ITF)	75,000
Subtotal M-NCPPC Expenditures		75,000

Total Tax Supported Expenditures	189,270
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Non-Tax Supported

FY09 EXPENDITURE AMENDMENTS**Montgomery County Government**

FRS OPERATING BUDGET SHARE OF FIRE ACT GRANT 284,800

Subtotal MCG Expenditures 284,800

Total Non-Tax Supported Expenditures 284,800

DETAIL ON RECOMMENDED FY09 CE AMENDMENTS

Tax Supported

FY09 RESOURCE AMENDMENTS

Montgomery College

STATE AID**-1,184,010**

Anticipated reduction in State Aid based on final action by the Maryland General Assembly.

LOCAL CONTRIBUTION**1,184,010**

The County's local contribution is increased to offset the anticipated loss of State Aid for Montgomery College.

Total Tax Supported Resources**0**

FY09 EXPENDITURE AMENDMENTS

Correction and Rehabilitation

WAGE EQUITY SETTLEMENT AGREEMENT**6,840**

A budget adjustment is required to fund the wage equity settlement agreement with the Municipal and County Government Employees Organization (MCGEO), Local 1994. This is the on-going, annualized amount related to Supplemental Appropriation #08-232.

DOT-Transit Services

CURRENT REVENUE FUNDING FOR BUS REPLACEMENT**718,000**

Mass Transit funds to provide required County match for \$2.2 million Federal Aid for bus acquisition with CIP Project No. 500821, Ride On Bus Fleet.

WAGE EQUITY SETTLEMENT AGREEMENT**119,310**

A budget adjustment is required to fund the wage equity settlement agreement with the Municipal and County Government Employees Organization (MCGEO), Local 1994. This is the on-going, annualized amount related to Supplemental Appropriation #08-232.

Emergency Management and Homeland Security

**CONTINUITY OF OPEARTIONS PLAN (COOP) AUTOMATION PROGRAM -
INTERAGENCY TECHNOLOGY FUND (ITF)****204,000**

The COOP Plan Automation program will result in the development of a comprehensive, collaborative emergency response and recovery planning document for the various Montgomery County government departments, agencies and municipalities to aid in their efforts to fully prepare for and respond to an all-hazard emergency, and to ensure essential organizational functions are available for and provided to the residents of Montgomery County. Most, if not all, organizations in Montgomery County either do not have a Continuity of Operations plan or are seriously in need of updating their COOP plans. It is critical that the County provide services and support to its residents in the event of disaster.

This item was approved by the ITPCC Principals on November 21, 2007.

Fire and Rescue Service

RECRUIT CLASS**-1,922,000**

The recommended MCFRS FY09 budget includes \$1.9 million above the base to fund recruit school costs for 36 additional fire fighters, but that funding will not be needed because the recommended budget also eliminates 25 fire fighter positions. The difference of 11 can be covered within the department's base budget for recruit school.

FIRE ACT GRANT MATCH**318,200**

The County received a Fire Act grant of \$1.2 million for the purchase of public safety

communications equipment. This \$318,200 is the required County match. These funds will be used to acquire additional, upgraded pagers and radios.

Health and Human Services

WASHINGTON YOUTH FOUNDATION FOR A "POSITIVE YOUTH DEVELOPMENT" PROJECT 25,000

These funds will be used for the "Positive Youth Development Project." This project consists of three programs; Leadership Development Program, Health Promotion Program; and Parent Education Program. These programs address unmet needs of the community, especially newly arrived Korean immigrant students and their families.

FULL YEAR FUNDING TO PROVIDE ALL DAY SERVICES AT THE MEN'S HOMELESS SHELTER 200,000

These funds will allow the men's emergency shelter to be open 24 hours a day, 365 days a year and offer a program of daytime services including individualized case management and help with obtaining employment.

SCHOOL HEALTH SERVICES AT CLARKSBURG ELEMENTARY SCHOOL (SCHOOL IS NOT OPENING UNTIL FY10) -105,070

WAGE EQUITY SETTLEMENT AGREEMENT 315,430

A budget adjustment is required to fund the wage equity settlement agreement with the Municipal and County Government Employees Organization (MCGEO), Local 1994. This is the on-going, annualized amount related to Supplemental Appropriation #08-232.

NDA - Community Grants

CENTRO FAMILIA (REMODELING OF THE BILINGUAL CHILD CARE CENTER IN WHEATON) 75,000

The County Executive recommends a \$75,000 match for a bond bill of \$175,000 recently approved by the General Assembly. The Center will serve up to 70 preschool children, 20-30 after school children, and expand the training program to 3,000 hours per year.

Police

WAGE EQUITY SETTLEMENT AGREEMENT 31,660

A budget adjustment is required to fund the wage equity settlement agreement with the Municipal and County Government Employees Organization (MCGEO), Local 1994. This is the on-going, annualized amount related to Supplemental Appropriation #08-232.

Regional Services Centers

RECONCILE PERSONNEL COSTS AND BPREP TECHNICAL ADJUSTMENT 30,810

Abolish 2 part time public service intern positions, at the East County RSC (-1 PT position, -0.3 WYs, -\$14,920) and the Silver Spring RSC (-1 PT position, -0.5 WYs, -\$6,370) for a total of -\$21,290 inadvertently carried forward in the budget. This decrease is offset by a technical adjustment of \$52,100 in personnel costs that were inadvertently omitted from the budget. The two actions net to a \$30,810 increase, and -2 PT positions and -0.8 WYs to fully fund personnel costs in the RSCs.

Technology Services

COMPUTER AIDED DISPATCH SYSTEM (CAD) REPLACEMENT PLAN - INTERAGENCY TECHNOLOGY FUND (ITF) 72,000

There is an immediate need to begin the process of developing a replacement plan for the Montgomery County Computer Aided Dispatch (CAD) System. The Departments (Police, Fire and Rescue Services, and Technology Services) are requesting funding to retain an independent consultant tasked with the development of a strategic roadmap to guide the county in Public Safety Dispatch Operations System procurement, as well as, interim steps to

maintain the current system.

A consultant will be hired to develop timelines for the replacement of the CAD system and to provide cost projections for the initial acquisition of this system, and subsequent life cycle costs to include maintenance, upgrades, and enhancements.

This item was approved by the ITPCC Principals on December 11, 2007.

Transportation

WAGE EQUITY SETTLEMENT AGREEMENT

25,090

A budget adjustment is required to fund the wage equity settlement agreement with the Municipal and County Government Employees Organization (MCGEO), Local 1994. This is the on-going, annualized amount related to Supplemental Appropriation #08-232.

M-NCPPC

GIS STRATEGIC PLAN PHASE II - INTERAGENCY TECHNOLOGY FUND (ITF)

75,000

Updates will be made to the 1996 interagency GIS Strategic Plan. Phase II will include development of a plan for expanding use of GIS by the ITPCC agency staff and the general public to increase access to information and to improve public decision making.

GIS has been used to provide valuable information to the public, the government, and elected officials, and to conduct analysis on several policy issues. However, there is consensus that public agencies are not using GIS resources to its full potential. There are public programs that would benefit from the use of GIS Technology along with the general public which has needs that could be better served with a more extensive deployment of GIS Technology.

This item was approved by the ITPCC Principals on November 21, 2007.

Total Tax Supported Expenditures

189,270

Non-Tax Supported

FY09 EXPENDITURE AMENDMENTS

Fire and Rescue Service

OPERATING BUDGET SHARE OF FIRE ACT GRANT

284,800

The County received a Fire Act grant of \$1.2 million for the purchase of public safety communications equipment. This \$284,800 is a portion of the grant and will be used to purchase items that are less than \$500 in value. The balance of the grant, \$988,000, is included in the Public Safety Communications System CIP project.

Total Non-Tax Supported Expenditures**284,800**